

2010 WORKPLACEMENT APPLICATION (Workready)

Application must be lodged **4 weeks prior** to requested start date.
 All sections must be completed for the application to be accepted.
 Workplacement preference may not always be available.

STUDENT INFORMATION

Given Name: _____

Surname: _____

Postal Address: _____

Suburb: _____ State: _____ Postcode: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

Date of Birth: _____ Age: _____
DD / MM / YY

If you board in Darwin, name the Community or Town where you are from:

Gender: Male Female

Is English your 2nd language? No Yes, my 1st language is: _____

Are you of Aboriginal or Torres Strait Islander decent? No Yes

Do you have a disability or physical restriction? No Yes, please give details:

Do you have a part time job? No Yes, please give details: eg. where, hrs.

Do you have any other skills or experience? e.g. Drivers licence, language, first aid certificate or previous employment?

Are there any other factors we need to consider when matching you to a Host Employer or Workplacement? e.g. Cultural considerations, religious beliefs, etc?

GUARDIAN CONTACT DETAILS

Are you an independent student? Yes No

Mr Mrs Ms _____

Given Name: _____

Surname: _____

Home Phone: _____ Work Phone: _____

Mobile Phone: _____

Email: _____

Relationship: _____

SCHOOL OF ENROLMENT

Year Level: Year 9 Year 10 Year 11 Year 12

School Name: _____

Workready Teacher: _____

OTHER PROGRAMME DETAILS

Are you enrolled in any other programmes?

VET in Schools Course

Level: Training Programme Certificate I Certificate II

Vocation: _____
eg. Hospitality (Kitchen Operations)

VET Trainer: _____

Registered Training Organisation: _____
Where is your VET Programme delivered?

WORKPLACEMENT DETAILS

What dates would you like to go on Workplacement?

StartDate: _____/_____/2010 End date: _____/_____/2010

Other _____

Where would you like to do your Workplacement?

ie. Write the name of the Business, or type of business, or the area/ suburb where you would like to go to. eg. Hogs Breath Cafe, busy kitchen, Darwin city.

Business Name	Description/ Type of business	Area/Suburb

TRANSPORT DETAILS

What SUBURB do you live in? _____

What form of transport have you arranged for your Workplacement?

Lift with friend/family Public Transport School Transport
 Own car Other _____

Do you have any travel restrictions? Please specify: eg. you live in Humpty Doo and can only travel as far as Palmerston. _____

DECLARATION

I understand my responsibilities in relation to my Structured Workplacement, i.e. to organise my own travel arrangements, appropriate clothing and safety wear if required. I will ensure I take my Logbook and Timesheets to my Workplacement and commit to attending on the dates I have nominated. I will report any absences or issues to my Workplace Supervisor and to YouthWorX NT immediately. I understand my responsibilities as a Workplacement Student and have discussed my Workplacement with my Workready Teacher and Parent/Guardian.

Applicant's Signature: _____ Date: _____

Parent/Guardian's Signature: _____ Date: _____

Workready Teacher's Signature: _____ Date: _____